



**Bharatiya Vidya Bhavan's**  
**SARDAR PATEL INSTITUTE OF TECHNOLOGY**  
**(Autonomous Institute)**

Munshi Nagar, Andheri(W), Mumbai – 400 058.

**Guidelines for First year B.Tech. students reporting to the  
Institute after getting admission through CAP**

**All candidates reporting for admission should submit the following:**

**1. Original Documents [In the order as below]**

- i. State CET Cell Allotment Letter
- ii. State CET Cell Registration Acknowledgement Receipt
- iii. State CET Cell Receipt cum acknowledgement of seat acceptance form for admission
- iv. Statement of Marks of SSC
- v. Statement of Marks of HSC
- vi. MHT-CET Score Card
- vii. School / College Leaving Certificate after qualifying examination
- viii. Domicile Certificate of Candidate / Father /Mother for Type A/ B
- ix. Certificate in Pro-forma A for Type C Candidate
- x. Certificate in Pro-forma B for Type D Candidate
- xi. Certificate in Pro-forma G1 or G2 for Type E Candidate
- xii. Caste Certificate (if applicable)
- xiii. Caste Validity Certificate (if applicable)
- xiv. Non-Creamy Layer Certificate valid upto 31.03.2024 (if applicable)
- xv. Income Certificate (Applicable to EWS/TFWS/EBC/OBC/VJNT/SBC/SEBC candidates)
- xvi. Gap certificate (if applicable)
- xvii. Passing Certificate (if qualifying examination is not from Maharashtra)
- xviii. Migration Certificate (if qualifying examination is not from Maharashtra)
- xix. Copy of Aadhar Card

**2. Photocopies (2 sets) of the original documents to be submitted along with the original documents.**



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3. Demand draft of fees payable (click link below to know fees payable)  
<https://www.spit.ac.in/wp-content/uploads/2025/07/B.Tech.-Fee-Structure-2025-26.pdf>

### **Important Notes:**

- Candidates are instructed to maintain scanned copies of original documents before reporting to the institute for admission.
- On completing the admission process, a link will be shared to update your personal and academic details and upload scanned copies of all original documents along with candidate's photograph (Photograph should be in JPEG format only).
- Candidates should maintain enough photocopies of documents submitted to the Institute for any future use as the original documents will be returned only on completion of the course.
- Reporting Timing: Between 10.00 a.m. to 5 p.m. on scheduled days as per CET CELL. Please report at the earliest as the process might take a few hours for completion.
- Please follow instructions and maintain decorum while in the Institute.
- **Before leaving the institute on completion of the admission process, please verify if you have received Fee Receipt and Receipt cum Acknowledgement of Confirmation of Admission (printed from State CET CELL portal).**