



Sardar Patel Institute of Technology
Bhavan's Campus, Munshi Nagar, Andheri (West), Mumbai-400058-India
(Autonomous Institute Affiliated to University of Mumbai)

ACADEMIC YEAR 2018-2019

Agenda for IQAC meet 18 Sept. 2018

1. Welcome members to the meeting
2. Briefing on our last meeting and action taken by Dr. Radha Shankarmani
3. Presentation of the planned activities this academic year by Dr. Radha Shankarmani
4. Discussion on ways to administer Academic Monitoring
5. Innovative teaching and learning methods
6. Improve quality of publication
7. Revenue generation opportunities – consultancy
8. Discussion and suggestion on any other Quality Enhancement activities.

9. Policy of IQAC
mandate, jurisdiction of role

10. 5 year plan.



Principal
Sardar Patel Institute of Technology
Bhavan's Campus,
Munshi Nagar, Andheri (West),
Mumbai-400 058.



Sardar Patel Institute of Technology
Bhavan's Campus, Munshi Nagar, Andheri (West), Mumbai-4000
India
(Autonomous Institute Affiliated to University of Mumbai)



ACADEMIC YEAR 2018-2019

Meeting:	First IQAC Meeting		
Date of Meeting	Tuesday, September, 18, 2018	Time:	1:15 to 2:15 p.m.
Minutes Prepared By:	Dr. Pooja and Dr. Bhavathankar	Location	Conference room
1. Meeting Objective : IQAC plans for AY 18-19			
2. Attendees Committee Members: Dr. Prachi Gharpure Dr. Radha Shankarmani Dr. Deepak Karia Prof. Reena Sonkusare Prof. C.R.Gajbhiye Dr. Suresh Mhatre Advait Savant Dr. Pooja Raundale Dr. Prasenjit Bhavathankar Prof. Anand Godbole Smt. Pallavi More Shri. Vikrant Potnis Varsha Kukreja			
1. Agenda & Notes, Decisions, Issues			
Topics	Discussion / Action		
Welcome and briefing of last meeting	<ol style="list-style-type: none">1. Dr. Radha welcomed all members and briefed the action taken of last IQAC meeting2. Dr. Mhatre appreciated alumni 4000+ registration in short span in the portal and suggested to initiate activities and interactions by posting events happened in the institute.3. The members appreciated social responsibility activities like fire and safety audit of Ganesh Pandals through FSAI and beach cleaning activity. Both got newspaper coverage.		
Presentation of plan for AY 18-19	Dr. Radha presented the plan and activities for AY 18-19.		



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	<ol style="list-style-type: none"> 1. The new mentor form was well received by students as well as experts. He also added mentoring is most needed when the students are in sixth semester to guide them through placement process and improve soft skills. 2. Mr. Vikrant Potnis suggested that we can get alumni connect to students, to explain the roles and responsibilities they would have when they join industry hence can advise them to develop required skill sets 3. Students can be supported by for stay in US in case she gets a summer internship in any of the US universities. 4. Slow learners can be assisted by senior acting as TA, to improve their understanding
Administer academic monitoring	<ol style="list-style-type: none"> 1. Dr. Mhatre advised to use an automated system to post data regarding conduction of labs and theory classes 2. The registrar, Pallavi More insisted that we use the software Ziksa to update faculty achievements to store the data at one place.
Teaching and learning methods	<ol style="list-style-type: none"> 1. Dr. Mhatre also said FDP for 2 weeks by IIT can be looked for faculty progression. 2. Students suggested that the faculty evaluate their participation in contests and motivate by presenting as extra lab assignment for fast learners
Improve quality of publication and Revenue generation	Dr. Mhatre suggested faculty to take projects from SME, which will fetch revenue and also enable good paper publication

Relly

IQAC Coordinator

Dr. Radha Shankarmani

Prachi

PRINCIPAL

Dr. Prachi Gharpure



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ACADEMIC YEAR 2018-2019

**Minutes for IQAC Meeting
of S.P.I.T., Andheri (West), Mumbai.**

Meeting Date: Tuesday, September, 18, 2018

Time: 1.30 p.m.

Venue - Conference room, Sardar Patel Institute of Technology

Following Members were present:

Sr.no	Structure of Committee	Committee Members	Signature
1	Chairperson	Dr.Prachi Gharpure	
2	Coordinator	Dr. Radha Shankarmani	
3	Member	Dr.Pooja Raundale	
4	Member	Dr. Deepak Karia	
5	Member	Dr. Prasenjit Bhavathankar	
6	Member	Prof. Reena Sonskure	
7	Member	Prof. Anand Godbole	
8	Member	Prof. C.R.Gajbhiye	
9	Administrative Member	Smt. Pallavi More	
10	Administrative Member	Shri.Mukund Pawar	
11	External Domain Expert	Dr. Suresh Mhatre	
12	External Domain Expert	Dr. B.K.Lande	
13	Management Representative	Shri. S.G.Chitale	
14	Alumni	Vikrant Potnis	
15	Industry Representative		
16	Student Member 1		Advait Savant
17	Student Member 2		(TEIT) Varsha Kulkarni
18	Parent Representative		



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Bharatiya Vidya
Bhavan's

Tel : 91-22-2670 5520
2670 7440
2628 7250
Fax : 91-22-2670 1422

[Founded in 1938 by Kulapati Dr. K. M. Munshi with the blessings of Mahatma Gandhi]

आ नो भद्राः क्रतवो यन्तु विश्वतः।

Let noble thoughts come to us from every side

SARDAR PATEL INSTITUTE OF TECHNOLOGY

(Autonomous Institute)

Bhavan's Campus, Munshi Nagar, Andheri (west), Mumbai - 400058, India

E mail: principal@spit.ac.in website: www.spit.ac.in

Date: 12/9/2018

To,

Dr S.G. Chitale,
Director, Bhavans College,
Mumbai.

Subject: Invitation for IQAC Meeting for Academic Year 2018-2019.

Dear Sir,

Keeping in mind continuous quality assurance and NAAC directives, our college is organising a meeting for discussion of Internal Quality Assurance Cell (IQAC) on 18th September, 2018. We would like to extend our invitation to you to be a part of the meeting in the capacity of Management Representative.

We hope that you oblige us by accepting this invitation for the meeting.

Thank you.

Yours truly,

PRINCIPAL



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Mumbai - 400 058.



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SARDAR PATEL INSTITUTE OF TECHNOLOGY

(Autonomous Institute)

Bhavan's Campus, Munshi Nagar, Andheri (west), Mumbai - 400058, India
Date: 18/9/2018

E mail: principal@spit.ac.in website: www.spit.ac.in

To,

Vikrant Potnis,
Alumni, SPIT
Mumbai.

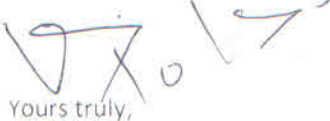
Subject: Invitation for IQAC Meeting for Academic Year 2018-2019.

Dear Sir,

Keeping in mind continuous quality assurance and NAAC directives, our college is conducting a meeting for discussion of Internal Quality Assurance Cell (IQAC) on 18th September, 2018. We would like to extend our invitation to you to be a part of the meeting in the position of external domain expert.

We hope that you oblige us by accepting this invitation for the meeting.

Thank you.


Yours truly,



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Bhavan's Campus, Munshi Nagar, Andheri (west), Mumbai - 400058, India

E mail: principal@spit.ac.in website: www.spit.ac.in

Date: 12/9/2018

To,

Suresh Mhatre,
NMIMS,
Mumbai.

Subject: Invitation for IQAC Meeting for Academic Year 2018-2019.

Dear Sir,

Keeping in mind continuous quality assurance, our college is organising a meeting for discussion of Internal Quality Assurance Cell (IQAC) on 18th September, 2018. We would like to extend our invitation to you to be a part of the meeting in the capacity of external domain expert.

We hope that you oblige us by accepting this invitation for the meeting.

Thank you.

Yours truly,

PRINCIPAL

17/09



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Mumbai - 400 058.

ACADEMIC YEAR 2018-19

Minutes for IQAC Meeting

of S.P.I.T, Andheri (West), Mumbai.

Meeting Date: Friday, March 15, 2019

Time: 1.30 p.m.

Venue – Conference room, Sardar Patel Institute of Technology

Following Members were present:

Sr. No.	Structure of Committee	Committee Members	Signature
1	Chairperson	Dr. Prachi Gharpure	<i>P. Gharpure</i>
2	Coordinator	Dr. Radha Shankarmani	<i>Radha</i>
3	Member	Dr. Pooja Raundale	<i>Pooja Raundale</i>
4	Member	Dr. Deepak Karia	<i>Deepak</i>
5	Member	Dr. Prasenjit Bhavathankar	<i>Prasenjit</i>
6	Member	Prof. Reena Sonskure	<i>Reena</i>
7	Member	Prof. Anand Godbole	<i>Anand Godbole</i>
8	Member	Prof. C.R. Gajbhiye	
9	Administrative Member	Smt. Pallavi More	<i>Pallavi More</i>
10	Administrative Member	Shri. Mukund Pawar	<i>Mukund Pawar</i>
11	External Domain Expert	Dr. Suresh Mhatre	
12	External Domain Expert	Dr. B.K. Lande	<i>B.K. Lande</i>
13	Management Representative	Shri. S.G. Chitale	<i>S.G. Chitale</i>
14	Alumni	Sumit Savla	
15	Industry Representative		
16	Student Member 1	Sahil Krishnadas	<i>Sahil</i>
17	Student Member 2	Yash Patil	<i>Yash</i>
18	Parent Representative 1	Rupali Salil Sinker	<i>R.S. Sinker</i>
19	Parent Representative 2	Priti B. Shah	<i>Priti B. Shah</i>

Special Invitee : Dr. Katchi, Principal, Bhamburda College. *15/3/19*

Student Member 3 Tej Thakkar *Tej*



Sehandhary