



Bharatiya Vidya Bhavan's
SARDAR PATEL INSTITUTE OF TECHNOLOGY
(Autonomous Institute)

Munshi Nagar, Andheri(W), Mumbai – 400 058.

**Guidelines for First year B.Tech. students reporting to the
Institute after getting admission through CAP**

All candidates reporting for admission should submit the following:

1. Admission Form [to be filled on link given below]

https://docs.google.com/forms/d/e/1FAIpQLScJoCU2XZsm_C_DmxW1wKKx4O2ORLrwe-wRdv5zJmApobQoOQ/alreadyresponded

2. Demand draft of fees payable (click link below to know fees payable)

<https://www.spit.ac.in/wp-content/uploads/2022/10/FE.-B.Tech-Fee-Structure-Notice-2022-23.pdf>

3. Original Documents [As below]

- i. Statement of Marks of SSC
- ii. Statement of Marks of HSC
- iii. MHT-CET Score Card
- iv. School / College Leaving Certificate after qualifying examination
- v. CAP(ARC) Allotment Letter
- vi. Domicile Certificate of Candidate / Father /Mother for Type A/ B
- vii. Certificate in Pro-forma A for Type C Candidate
- viii. Certificate in Pro-forma A for Type D Candidate
- ix. Certificate in Pro-forma G1 or G2 for Type E Candidate
- x. Caste Certificate (if applicable)
- xi. Caste Validity Certificate (if applicable)
- xii. Non-Creamy Layer Certificate (if applicable]
- xiii. Income Certificate (if applicable)
- xiv. Gap certificate (if applicable)
- xv. Passing Certificate (if qualifying examination is not from Maharashtra)
- xvi. Migration Certificate (if qualifying examination is not from Maharashtra)



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4. **Photocopies (3 sets) of the original documents to be submitted along with the original documents.**
5. **Scanned copies of all above documents along with scanned copy of photograph and signature should be mailed from candidate mail id to the following mail ids :**

Branch allotted

- Electronics and Telecommunication
- Computer
- CSE (AI/ML)
- CSE (Data Science)

Mail Id

- extc2223_documents@spit.ac.in
- cmpn2223_documents@spit.ac.in
- csaiml2223_documents@spit.ac.in
- csds2223_documents@spit.ac.in

Please forward all documents in a zip folder. The folder should be saved as “students name _ surname”.

Important Notes:

- **Candidates should fill and submit the google form online on sr. no. 1 above. Do not take printout of the form.**
- **Candidates should maintain enough photocopies of documents submitted to Institute for any future use as the original documents will be returned only on completion of the course.**
- **Reporting Timing: Between 10.00 a.m. to 5 p.m. on scheduled days as per CET CELL.**
- **Please follow instructions and maintain social distance and decorum while in the Institute.**