ONLINE ROUND INSTRUCTIONS

Dear Prospective Students & Parents,

We are thankful to you for your interest in studying at Sardar Patel Institute of Technology (S.P.I.T.), the Numero Uno, self-financed, autonomous Institution of Maharashtra.

Keeping in mind the safety of all of us in the current conditions, we are keeping our admission round online. We will ensure complete transparency of the entire round, which will be broadcast to everyone on a public livestream.

We have streamlined the admission process, making it as convenient for you to attend the admission round and claim a seat as possible without compromising the security of the process.

We will be calling you in batches of a 100 students, because managing a larger number in an online forum may prove chaotic.

The guidelines for the round follow.

The online admission round will begin on 6th December 2021 at 11:00am. We will be calling candidates in batches of 100.

The view-only livestream of the admission round will be available for all here: <u>https://www.youtube.com/channel/UCI-VhZaL409kE-w3Q1-vMPw</u>

We will continue broadcasting the round on the livestream until all seats are filled. All announcements will be made in the livestream. Please keep the livestream running at all times until we close the round.

We will announce the merit number range for the batches in the livestream. These batches will receive a link and password via email to the online admission room. Only those candidates whose numbers are announced will be allowed entry into the room.

Further, in order to gain access to the room, you must set your NAME in the following format: MERITNUMBER_FIRSTNAME_LASTNAME. For example: 0001_JOHN_DOE. You will not be allowed entry into the room without this name format.

Please find the instructions to login to the webex meet in the file attached below.

In this room, your merit number will be announced. You may select any seat from the vacancies available at that point of time in the round. Upon confirmation of the same from the institute, you will receive an email redirecting you to another online meet link. You are required to join that room to continue payment of fees, and further processing of your application immediately.

Very Important

Instructions for the PAYMENT of fees and confirmation of admissions are as follows: Once the seat is provisionally allotted to you at the time of virtual counselling round, you need to pay the full fees in any of the following ways and confirm the admissions.

Payment of the fees

- 1. Pay the full fees Rs. 1,72,804/- (Rs. One lakh seventy-two thousand, eight hundred and four only) through IMPS or NEFT online in SPIT Bank account. Show the transaction proof.
- 2. Pay the full fees through Demand Draft in favor of "The Principal, Sardar Patel Institute of Technology" payable at Mumbai. Please note that you need to keep this D.D. ready with you before the counselling session. This DD needs to be shown to the admission committee during counselling, and submitted to the S.P.I.T. office on the same day, failure to which your claim for admission will be forfeited and seat will be allotted to the next candidate. Institute office will remain open till 6:00 pm on the counselling admission days.
- 3. Please note that you can pay the fees online (option 1), through any bank account (candidate's account/ Parents account/Relatives account / Friend's account). Please note that you may use multiple accounts for this amount transfer.

Email the proof of payment to admission_fees@spit.ac.in. The subject of the email must be: MERITNUMBER - FULLNAME - BRANCH, for example: 0001 - JOHN DOE - ELECTRONICS.

Please ensure you have added the institute as a beneficiary (details below) well in advance (taking into account the activation time) for online transfers.

Institute beneficiary details are as follows:

BENEFICIARY NAME: SARDAR PATEL INSTITUTE OF TECHNOLOGY BANK NAME : INDIAN BANK BANK BRANCH NAME : BHAVAN'S CAMPUS BANK BRANCH ADDRESS: MUNSHI NAGAR ANDHERI(W) MUMBAI-58 BANK A/C NO : 430402144 TYPE OF A/C : SAVING A/C BANK IFSC CODE : IDIB000B092

If you're paying using an online mode, ensure that in the Remark field you mention: MERITNUMBER_FULLNAME (e.g. 0001_JOHNDOE).

You will be expected to finish the online transaction and show (and email) proof of the transaction during the online round itself. If you fail to do so within the allotted time during the round itself, your status stands as cancelled, and the seat will not be allotted to you.

Confirmation of admissions.

Students who have paid the fees either in option 1 or option 2, can report to the institute either on the same day or the next day (7th Dec 21) at 11 a.m. along with the original documents, confirm and complete the admission process.

If, for any reason, you are unable to attend the admission round at your specified slot, or are unable to make the payment, you will be considered for admission as and when you are able to attend the round/make the payment of fees (subject to the vacancies available at that point of time).

Your admission confirmation is subject to submission of original documents and successful payment of fees.

Attachment:

1. <u>WebEx Instructions</u>

Thanking you for your patience, and wishing you all the best.

Regards

Dr. B. N. Chaudhari, Principal, Sardar Patel Institute of Technology