BHARATIYA VIDYA BHAVAN'S
SARDAR PATEL INSTITUTE OF TECHNOLOGY
(Autonomous Institute Under Mumbai University)
Rules for Admission to the First Year of Four Year Degree Courses
in Engineering / Technology for 2021-22
Under 20% Institute Level Quota

DURATION OF COURSE:
Duration of Course is 4 years split into 8 Semesters.

INTAKE:

S.N.	Branch	Intake	Institutional Quota (20% of Intake)
1	Electronics & Telecommunication Engineering	120	24
2	Computer Engineering	120	24
3	Computer Science & Engineering (AI&ML)	60	12
4	Computer Science & Engineering (Data Science)	60	12
	Total		72

RULES FOR ADMISSION TO FIRST YEAR OF DEGREE COURSES

1.0 GENERAL :

The following Rules shall apply for admission to first year degree course in engineering.

1.1 Principal of the institution will effect admissions.

1.2 The eligible candidates seeking admission to degree course in engineering shall submit their online applications, duly completed in all respects, in the prescribed form together with necessary documents on or before the last date notified by the Principal. This admission form is available on the institute's website. The admission will be given on the basis of merit.

1.3   Admission Authority

Admission authority in the institute will be the Principal of Bharatiya Vidya Bhavan's Sardar Patel Institute of Technology.

2.0   Eligibility criteria for admissions against Institute Level seats and vacant seats after Maharashtra State CET Cell CAP rounds:

2.1   **Eligibility criteria** for admissions to be carried at Institute Level seats and for seats vacant after the CAP rounds will be as per the notification published by the Govt. of Maharashtra State Common Entrance Cell, Information Brochure Academic Year 2021-22, page 13.

2.2   For Admission against Institute Quota Seats and CAP Vacant Seats candidate are required to register their names for CAP Admissions and their names should appear in the Merit List of CAP, failing which they are not eligible for admission.

2.3   Only the applications of candidates who submit the institute's online application form along with the requisite documents & processing fees will be considered for further admission process.

2.4   Assignment of Merit Number for the applications received for admission against Institute Level seats and seats remaining vacant after CAP rounds will be as per Govt. of Maharashtra, State Common Entrance Test Cell for the year 2021-2022.

Eligibility:

2.5   **Maharashtra State Candidates (As per Govt. of Maharashtra, State Common Entrance Test Cell rules) :**

(i) The Candidate should be an Indian National;

(ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, Economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and **The Candidate should have appeared in all the subjects in MHT-CET 2021 and should obtain non zero score in MHT-CET 2021. Or**

(ii) Passed minimum 3 years Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward class categories,

Economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only);

2.6 **Rules for Tie resolution (As per Govt. of Maharashtra, State Common Entrance Test Cell rules) :**

In the case of candidates securing equal score in CET, relative merit will be fixed on the basis of the following order of preference :

A) higher Marks or score in Mathematics at **CET.**
B) higher Marks or score in Physics at **CET.**
C) higher Marks or score in Chemistry at **CET.**
D) higher Percentage of marks in Board or qualifying examination for Physics, Mathematics and Chemistry taken together.
E) higher Percentage of marks in the subject of Mathematics at HSC (Std. XII).
F) Higher percentage of marks in the subject Physics at HSC (Std. XII)
G) higher Percentage of marks in Aggregate at HSC (Std. XII) Examination.

2.7 Seats available:

    i) 20% of intake for Institutional seats in each of the four courses of studies (Computer Engineering, CSE (AI &ML), CSE (Data Science) and Electronics & Telecommunication Engineering)
    ii) The vacant seats after CAP within sanctioned intake.

2.8   Rule for after CAP Round

If any CAP seat remains or becomes vacant after the CAP Rounds then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicants.

Admission Procedure

Advertisement for inviting applications for admission to seats under Institute Level has been published in Indian Express and Loksatta, all Maharashtra editions.

The institute level admission process for the academic year 2021-22 will be carried out online.

Vacancies if any, at institute level seats and vacancies after CAP allottees, will be notified on the college website.

Online Application Form

- The online application form for institute level admissions for the academic year 2021-22 is available at: http://www.spit.ac.in
- Please read the instructions carefully before filling the form.
- While filling up the application form, choose the branch preferences carefully.
- **You will be required to upload scanned copies of the original documents. Uploads of scans of photocopies will not be accepted.**

Merit List
- The provisional merit list observing inter se merit will be displayed on the website. Any grievances in the list may be reported at grievances@spit.ac.in
- A final merit list will be displayed on the website.

Round Prerequisites and Intimation
- You are required to finish the formalities and arrangements, and make necessary financial arrangements at your end before the admission round is scheduled. This will enable you to transfer fees online (through net banking only) whenever your admission round is scheduled. You will be required to transfer the admission fees during the round itself. The details for the same are explained below.
- Keep your original documents ready for display during the round.
- Your ARC Application Acknowledgment receipt, and your Aadhar and/or PAN card will be required for display during the round.
- Ensure internet connectivity and other technical resources are available on your end. S.P.I.T. is not responsible for any difficulties faced due to issues regarding the same.
- The admission round will be conducted online. The schedule will be posted on our website.

Payment of Fees
- The fees will be accepted online during the round itself through netbanking only.
- **You are required to add the institute as a beneficiary immediately after filling the online application form, to ensure prompt payment of fees before the round.** You will not be offered the seat during the round unless the full fees is paid and valid proof of the payment transaction is shown in clear view of the camera during the admission round.
- Institute beneficiary details are as follows:
    - BENEFICIARY NAME: SARDAR PATEL INSTITUTE OF TECHNOLOGY
    - BANK NAME : INDIAN BANK
    - BANK BRANCH NAME : BHAVAN'S CAMPUS
    - BANK BRANCH ADDRESS: MUNSHI NAGAR ANDHERI(W) MUMBAI-58
    - BANK A/C NO : 430402144
    - TYPE OF A/C : SAVING A/C
    - BANK IFSC CODE : IDIB000B092

Round Process

- The admission round will be conducted online.
- This round will be an open counseling round online with seat allotment done strictly according to merit during the round itself as per available vacancies.
- **You are required to remain present for the entire duration of the round. Only candidates who are present during the round will be considered for final allotment of the seat. Only your registered email address will be allowed into the admission round room.**
- During the round, your merit number will be announced. Upon announcement, you are required to keep your camera and microphone on, and address the requirements raised by the admission panel. The candidate should be visible in the camera frame and clearly audible. Your merit number will be announced thrice. If you do not respond, the next merit number will be announced. A candidate who does not respond to an announcement loses his/her claim of merit at that moment. As and when he/she shows interest for admission, he/she needs to take admission from available seats at that point of time in the round.
- You will be required to display your original documents, ARC Application Acknowledgement Receipt, and Aadhar and/or PAN card in clear view of the camera. If your original documents are submitted elsewhere, you will be required to display, in clear view of the camera, a retention letter from the institute where you have submitted your original documents.
- You will be required to confirm the seat offered to you.
- You will be required to show proof of the fees transaction in clear view of the camera. Immediately mail the transaction receipt to admission_fees@spit.ac.in. Your allotment will not be confirmed until the transaction is complete.
- Candidates who remain absent from the round for any reason, including internet difficulties and technical issues, will not be considered. Your absence will result in you losing the seat available at that moment.
- Upon confirmation of securing your seat during the admission round, we will immediately register the admission information on Maharashtra State CET Cell's portal.
- Upon successful completion of CET allotment and upon confirmation of the fee transaction from our bank, we will issue your fee receipt and allotment letter to your registered email address. **Without the allotment letter, your admission is not confirmed at S.P.I.T.**

Submission of Documents

- Once you have secured your seat in the online admission round, you must visit the institute within 3 working days and submit your original documents. Your admission process is incomplete until you do so.
- If you fail to submit your documents within the allotted time, your admission status stands as cancelled.

Miscellaneous
- Please maintain decorum in the online admission round.
- Please remain present for the round 10 minutes before the scheduled time.
- It is preferred that you attend the online session using one device. Avoiding using multiple devices.
- Please keep your microphone and camera off unless your merit number is called upon for seat confirmation. You will be muted by the room administrator if you fail to do so.
- S.P.I.T.'s decision regarding the allotment during the admission round will be final and non-negotiable.

After CAP Vacancies Round
- The post-CAP vacancies admission round will also be conducted online.
- This round will be an open counseling round online with seat allotment done according to merit during the round itself as per available vacancies.
- Candidates will be called in batches as per their merit numbers. You must remain present in your allotted time slot in the online meet room. No adjustments will be made if you remain absent.
- Candidates who remain absent from the round for any reason, including internet difficulties and technical issues, will not be considered. Your absence will result in you losing the seat.
- You will be required to display your original documents, ARC Application Acknowledgement Receipt, and Aadhar and/or PAN card in clear view of the camera when asked to do so. If your original documents are submitted elsewhere, you will be required to display, in clear view of the camera, a retention letter from the institute where you have submitted your original documents.
- During the round, your merit number will be announced. Upon which, you may choose to secure a seat available at that point of time. Seat availability will be updated and displayed continuously.
- Once you are allotted the seat, you must pay the fees immediately and show the transaction proof in clear view of the camera. Failure to do so within the allotted time will result in you losing the seat.
- Upon confirmation of your seat during the admission round, we will immediately register the admission information on Maharashtra State CET Cell's portal. Your admission process is incomplete until you do so, and if not done within the allotted time, you will lose the seat.

- Upon successful completion of CET admission confirmation, and upon confirmation of the fee transaction from our bank, we will issue your fee receipt and allotment letter to your registered email address. **Without the allotment letter, your admission is not confirmed at S.P.I.T.**
- You must submit documents to the institute within [3 working days] after securing the seat. Your admission process is incomplete until you do so. If you fail to submit your documents within the allotted time, your admission status stands as cancelled.

3.0 **Grievance Redressal:**

3.1 The candidates seeking admission shall have right to raise, within the stipulated time, an objection against omission of his/her name or merit marks shown against his/her if he/she has reason to believe that they are not indicated correctly.

3.2 No correspondence shall be made with the candidate in connection with the deficiencies in application, merit list, scrutiny or any other respect.

4.0 DOCUMENTS REQUIRED TO BE UPLOADED ONLINE ALONG WITH THE APPLICATION FORM:

4.1 i) Mark sheet of SSC (X) examination.
ii) Mark sheet of HSC (XII) examination.
iii) **MHT-CET 2021** Score card.
iv) Leaving certificate of institution last attended after qualifying Exam.
v) Domicile Certificate of Candidate / Father or Mother of the candidate is domiciled in the State of Maharashtra.
vi) CAP Application Acknowledgement Receipt.
vii) Caste certificate (if applicable).
viii) Caste Validity Certificate (if applicable).
ix) Gap Certificate (if applicable).
x) Migration Certificate if qualifying examination is not from Maharashtra.
xi) Certificate in pro-forma A as per Govt. of Maharashtra, State Common Entrance Test Cell brochure applicable to Type C candidate (if applicable).
xii) Certificate in pro-forma B-1 or B-2 as per Govt. of Maharashtra, State Common Entrance Test Cell brochure applicable to Type D candidate (if applicable).
xiii) Certificate in Pro-forma G1 or G2 as per Govt. of Maharashtra, State Common Entrance Test Cell brochure applicable to Type E candidate (if applicable).

4.2 If a candidate is offered admission, leaving certificate of the institution last attended after qualifying examination and other documents of the qualifying examination shall be retained by Principal on offering admission. The document will be returned only upon completion of his course or when the candidate cancels his/her admission.

4.3 Application received after the last date and time prescribed will not be entertained under any circumstances.

5.0 REFUND OF FEES:

As notified by Govt. of Maharashtra, State Common Entrance Test Cell.

6.0 MISCELLANEOUS:

6.1 **The medium of instruction for degree course in Engineering / Technology in all the Universities is English.**

6.2 Admission of candidate who has been admitted to any course will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.

Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to F.E. admission, then the same shall be brought in to effect at that point of time as per the directives from the Government from time to time.

All conditions and rules are applicable as stated in the Government of Maharashtra State Common Entrance Test Cell Information Brochure for the Academic Year 2021-22.

Please note that the candidate has to apply to the competent authority (CAP) and also to the institute. Without this, application will not be considered.