



Bharatiya Vidya Bhavan's
SARDAR PATEL INSTITUTE OF TECHNOLOGY
(Autonomous Institute)

Procedure to be followed by passed out students for collecting documents

(Applicable to the batches passed prior to 2020)

Students, who have completed their degree but not collected their Degree Certificates /Transfer Certificate/ Documents submitted at the time of admission, may follow the below procedure:

- Getting No Dues from all concerned departments :
Please write a mail with your full admission details (name, batch, branch, contact no. etc.) to principal@spit.ac.in with cc to:
 - Respective department HOD
 - Computer Dept : anant_nimkar@spit.ac.in
 - Electronics Dept. : deepak_karia@spit.ac.in
 - IT Dept : p_bhavathankar@spit.ac.in
 - Electronics & Telecomm: reena_kumbhare@spit.ac.in
 - MCA Dept. : pooja@spit.ac.in
 - Library : librarian@spit.ac.in
 - Exam Section : exam@spit.ac.in
 - Students Section : sakshi_evre@spit.ac.in
 - Scholarship Section : rajesh_more@spit.ac.in
 - Accounts Section : ujwalag@spit.ac.in
- On receiving No Dues from all departments, student will be informed of a date and time to collect the documents.
 - If student is unable to come to collect the documents, he /she may forward an authority letter with the person coming on his/her behalf. Also the person coming on behalf of the student should carry his/her own photo id.
- Contact Nos. of concerned staff in case of any query :
 - Pallavi More Registrar 9867362750
 - Aditi Gaikwad Librarian 9869819624
 - Sakshi Evre Students Section 8355960749
 - Rajashri Govilkar Exam Section 9820715502
 - Shubhangi Pol Exam Section 9820636494
 - Kiran Ghankutkar Accounts Section 9869253474
 - Rajesh More Scholarship/Freeship 8355824618
- The above process may take a few days. Students are requested to keep patience.

PRINCIPAL