



SARDAR PATEL INSTITUTE OF TECHNOLOGY
(Autonomous Institute)

Bhavan's Campus, Munshi Nagar, Andheri (West), Mumbai - 400 058, India
E mail: principal@spit.ac.in Website: www.spit.ac.in

NOTICE

Distribution of Mark Sheets (2020-21)

Students are requested to note the following instructions regarding the distribution of mark sheets as well as student's documents submitted at the time of submission.

The office will remain open so that you can collect the documents which you have submitted at the time of admission.

Instructions received from office: (contact email ID is principal@spit.ac.in)

- 1) Students are requested to bring the fee receipt of all four years admission fees paid.
- 2) Verify whether all have cleared the "No dues" from your department, library and other sections. Check the status in the online form circulated by the department and if it is not cleared (all columns in the excel sheet) then immediately communicate the respective department contact person so that it will be easy for you to clear your "No dues" status before coming to the college office.

Instructions received from the exam section (contact email ID is exam@spit.ac.in)

- 1) Exam section will issue the "Mark sheet". While issuing the Mark sheets, exam section staff will check the student's college ID card and exam fees receipt.
- 2) In absence of students, parents or friends can collect the "Mark sheet" by showing the student's college ID card, exam fees receipt, authority letter signed by the student, Aadhar card or PAN card.
- 3) There is possibility that student will not able to come on the scheduled date, hence for such students we will announce the day later.

Date	Time	Branch
Category 2 students (All) 12 th August 21	11:00 am to 12:30 pm	All branches
17 th August 2021 (Category 1 students)	11:00 am to 1:00 pm	B.E Electronics Engineering (2020-21)
	1:30 pm to 3:30 pm	B.E Information Technology (2020-21)
18 th August 2021 (Category 1 students)	11:00 am to 1:00 pm	BE EXTC
	1:30 pm to 3:30 pm	B.E Computer Engineering
19 th August 2021	11:00 am to 12:30 pm	Final year MCA (2020-21)
The students from AY 2019-20 who have not collected the degree certificate when the previous schedule for degree certificate was announced and if there "no dues" status from all department is cleared then they can come and collect their degree certificates on the schedule mentioned above.		

General Instructions: Students are requested to strictly follow the schedule and also the norms for social distancing. Parents should bring their Aadhar card/PAN card and the Authority letter signed by the students and student's ID card.

Contact details: 1) Office: Rajesh More: 8355824618, Sakshi Evre: 08355960749

2) Exam Section: Shubhangi Pol: 9820636494

G.T. Haldankar

Controller of Examinations