**Bharatiya Vidya Bhavan's**

*( Founded in 1938 by Kulapati Dr. K. M. Munshi with the blessings of Mahatma Gandhi)*

आ नो भद्रा : क्रतवो यन्तु विश्वत :1

*Let noble thoughts come to us from every side*

Tel : 91-22- 2670 8520
2670 7440
2628 7250
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# SARDAR PATEL INSTITUTE OF TECHNOLOGY
**(Autonomous Institute)**
Bhavan's Campus, Munshi Nagar, Andheri (West), Mumbai - 400 058, India
E mail: principal@spit.ac.in    Website: www.spit.ac.in

## NOTICE
## Distribution of Degree Certificate (2019-20)

Students are requested to note the following instructions regarding the distribution of degree certificate as well as student's documents submitted at the time of submission.

The office will remain open so that you can collect the documents which you have submitted at the time of admission.

**Instructions received from office: (contact email ID is principal@spit.ac.in)**

1) Students are requested to bring the fee receipt of all four years admission fees paid.

2) Verify whether all have cleared the "No dues" from your department, library and other sections. Check the status in the online form circulated and if it is not cleared then immediately communicate the respective department contact person so that it will be easy for you to clear your "No dues" status on the same day when you are coming to the college.

**Instructions received from the exam section (contact email ID is exam@spit.ac.in)**

1) Exam section will issue the "Degree Certificate". While issuing the Degree Certificate, exam section staff will check the photocopy of 7th and 8th Semester mark sheets, students college ID card, exam fees receipt.

2) In absence of students, parents or friends can collect the "Degree certificate" by showing the photocopy of 7th and 8th Semester mark sheets, students college ID card, exam fees receipt, authority letter signed by the student, Aadhar card or PAN card.

3) There is possibility that student will not able to come on the scheduled date, hence for such students we will announce the day later.

| Date | Time | Branch |
|------|------|--------|
| 8th July 2021 | 11:00 am to 1:00 pm | B.E Electronics Engineering (2019-20) |
| | 1:30 pm to 3:30 pm | B.E Information Technology (2019-20) |
| 9th July 2021 | 11:00 am to 1:00 pm | BE EXTC & MTech EXTC (2019-20) |
| | 1:30 pm to 3:30 pm | B.E Computer Engineering & MTech Computer (2019-20) |
| 10th July 2021 | 11:00 am to 1:00 pm | Final year MCA (2019-20) |

**General Instructions:** Students are requested to strictly follow the schedule and also the norms for social distancing. Parents should bring their Aadhar card/PAN card and the Authority letter signed by the students and student's ID card.

G.T. Haldankar

Controller of Examinations