### **Dear Prospective Students & Parents,**

We thank you for your cooperation in helping us complete the first three Institute Level Admission rounds successfully, fully online.

Our fourth round of admissions for vacancies against vacant seats will be conducted on 3rd February 2021, **online**, at 10:00AM.

We will be calling candidates in batches, because managing a larger number in an online forum may prove chaotic.

Please note that your merit numbers will be as per the revised merit list displayed on 31st January 2021 at 9:00PM. Candidates who enter the online room with their old merit numbers will not be entertained.

The view-only livestream of the admission round will be available for all here: <u>https://www.youtube.com/channel/UCI-VhZaL409kE-w3Q1-vMPw</u>

We will continue broadcasting the round on the livestream until all seats are filled. All announcements will be made in the livestream. Please keep the livestream running at all times until we close the round.

We will announce the merit number range for the batches in the livestream. These batches will receive a link and password via email to the online admission room. Only those candidates whose numbers are announced will be allowed entry into the room.

Further, in order to gain access to the room, you must set your NAME in the following format: **NEWMERITNUMBER\_**FIRSTNAME\_LASTNAME. For example: 0001\_JOHN\_DOE. You will not be allowed entry into the room without this name format.

Please find the instructions to login to the webex meet in the file attached below.

In this room, your merit number will be announced. You may select any seat from the vacancies available at that point of time in the round. Upon confirmation of the same from the institute, you will

receive an email redirecting you to another online meet link. You are required to join that room to continue payment of fees, and further processing of your application immediately.

## Very Important

Candidates must pay the full fees of Rs. 1,72,804/- (Rs. One lakh seventy-two thousand, eight hundred and four only) through Demand Draft drawn in favor of "The Principal, Sardar Patel Institute of Technology" payable at Mumbai. Please note that you will be displaying this DD in the online round on the spot during the round itself.

# We will only accept payment via Demand Draft. No other mode of payment will be accepted.

Email the proof of payment to admission\_fees@spit.ac.in. The subject of the email must be: MERITNUMBER - FULLNAME - BRANCH, for example: 0001 - JOHN DOE - ELECTRONICS.

If you fail to bring the original documents (or a retention letter from the institute where you have submitted them) or to bring the DD at the time of the admission round, you will not be able to secure a seat.

You must report to the institute on premises by 4:00PM with your original documents/retention letter and DD, otherwise your alloted admission stands as cancelled.

# Your admission confirmation is subject to submission of original documents and successful payment of fees.

#### Attachment:

- 1. WebEx Instructions
- 2. Online Admission Round Instructions
- 3. Additional Admission Round Instructions

Thanking you for your patience, and wishing you all the best.

### Regards

Dr. B. N. Chaudhari, Principal, Sardar Patel Institute of Technology