



SARDAR PATEL INSTITUTE OF TECHNOLOGY
F.Y. MASTER OF COMPUTER APPLICATION ADMISSIONS 2018-19
Institute Level & CAP REPORTING (CAP :- 22/07/2018 to 11/08/2018)
Admission Procedure and List of Documents to be submitted

Candidates who have been allotted and accepted a seat through Institute Level & CAP allotment, should follow the procedure mentioned below to confirm admission to First Year Master of Computer Applications . :

1. Fill up the online Admission Entrance Form on our college website (www.spit.ac.in) under the link to First Year MCA and take the printout on A4 size paper.

2. Report to our college with a Print out of the Admission form & Final Allotment Letter between 10.15 a.m. to 5.00 p.m. as per the schedule notified by DTE along with Demand Draft / Pay Order amounting [Open Rs. 95,921.00, SC/ST Rs. 5921.00 , VJ/NT/SBC/DT/TFWS Rs. 16,721.00, OBC Rs. 56,321.00] **drawn in favour of 'PRINCIPAL , SARDAR PATEL INSTITUTE OF TECHNOLOGY' payable at Mumbai.**

3. Submit the printout of online Admission Entrance Form of the college along with following Original Documents :

1. ARC (CAP) Final Allotment Letter
2. CET Score Card
3. SSC Mark sheets
4. HSC Mark sheet
5. Bachelor's Degree Mark Sheets (All Attempts)
6. Bachelor's Degree Passing Certificate
7. Bachelor's Degree College Leaving Certificate
8. Caste Certificate (If applicable)
9. Caste Validity Certificate
10. Non-Creamy Layer Certificate [only for DT/VJ, NT, OBC, SBC] (If applicable)
11. **Verification Report of Degree Final year Mark Sheet [only for other than Mumbai University students]**
12. Migration Certificate [only for other than Mumbai University students] (If applicable)
13. Domicile Certificate
14. Defence Certificate (If applicable)
15. Handicapped quota students – certificate showing their % of Disability (If applicable)
16. Income Certificate (If applicable)
17. Xerox copy of Aadhar Card
18. Two passport size photographs
19. Gap Certificate [If applicable]
20. Duly signed printout of Anti-Ragging Affidavit submitted online on www.antiragging.in by Candidate and Parent.
21. Printout of duly signed University of Mumbai Pre-Admission online Registration Form
(mum.digitaluniversity.ac)

Note :

- All the students are required to submit Attested (can be self attested also) Photocopies in Three (3) sets mentioned for above documents.
- All students are requested to keep enough attested Photocopies of all the documents submitted to the college at the time of admission, as the original documents will be returned to the students only after completion of their course.
- All students are required to Scan their documents before submitting to the college for admission. These scanned documents have to be uploaded by the student in the Admission Entrance Form.
- **Migration Certificate & Verification Report of Degree Marksheet** to be submitted to the college at the time of admission. (Only for other Mumbai University Students)