



SARDAR PATEL INSTITUTE OF TECHNOLOGY
F.Y. MASTER OF COMPUTER APPLICATION ADMISSIONS 2017-18
CAP REPORTING (01/05/2017 to 05/05/2017)
Admission Procedure and List of Documents to be submitted

Candidates who have been allotted and accepted a seat through CAP allotment, should follow the procedure mentioned below to confirm admission to First Year Master of Computer Applications . :

1. Fill up the online Admission Entrance Form on our college website (www.spit.ac.in) under the link to MCA and take the printout on A4 size paper.

2. Report to our college with a Print out of the Admission form & Final Allotment Letter between 10.15 a.m. to 5.00 p.m. as per the schedule notified by DTE along with Demand Draft / Pay Order amounting [Open Rs. 72,411.00, SC/ST Rs. 5911.00 , VJ/NT/SBC/DT/TFWS Rs. 11,956.00, OBC Rs. 42,184.00] **drawn in favour of 'PRINCIPAL , SARDAR PATEL INSTITUTE OF TECHNOLOGY' payable at Mumbai.**

3. Submit the printout of online Admission Entrance Form of the college along with following Original Documents :

1. ARC (CAP) Final Allotment Letter
2. CET Score Card
3. SSC Mark sheets
4. HSC Mark sheet
5. Bachelor's Degree Mark Sheets (All Attempts)
6. Bachelor's Degree Passing Certificate
7. Bachelor's Degree College Leaving Certificate
8. Caste Certificate (If applicable)
9. Caste Validity Certificate or Proforma- H (If applicable)
10. Non-Creamy Layer Certificate [only for DT/VJ, NT, OBC, SBC] (If applicable)
11. **Verification Report of Degree Final year Mark Sheet [only for other than Mumbai University students]**
12. Migration Certificate [only for other than Mumbai University students] (If applicable)
13. Domicile Certificate
14. Defence Certificate (If applicable)
15. Handicapped quota students – certificate showing their % of Disability (If applicable)
16. Income Certificate (If applicable)
17. Xerox copy of Aadhar Card
18. Two passport size photographs
19. Gap Certificate [If applicable]

Note :

- All the students are required to submit Attested (can be self attested also) Photocopies in Four (4) sets mentioned for above documents.
- All students are requested to keep enough attested Photocopies of all the documents submitted to the college at the time of admission, as the original documents will be returned to the students only after completion of their course.
- All students are required to Scan their documents before submitting to the college for admission. These scanned documents have to be forwarded by the student to the college at a later date.
- **Migration Certificate & Verification Report of XIIth Marksheet** to be submitted to the college at the time of admission. (Only for CBSE/ICSE & other Board students)

The classes of First Year Master of Computer Applications for the A.Y. 2017-18 is scheduled to commence from Monday , 07 August 2017. Time Table will be displayed on the Notice Board and Website.