

**INFORMATION REGARDING ADMISSION TO
FULL TIME POST GRADUATE COURSES
FOR THE ACADEMIC YEAR 2011-2012**

**Bharatiya Vidya Bhavan's
SARDAR PATEL INSTITUTE OF TECHNOLOGY
Munshi Nagar, Andheri (W), Mumbai – 400 058.
Website : www.spit.ac.in, Email : principal@spit.ac.in**

Bharatiya Vidya Bhavan's
SARDAR PATEL INSTITUTE OF TECHNOLOGY
Munshi Nagar, Andheri (W), Mumbai – 400 058.
Tel : 26287250, 26708520, Telefax 26701422
Website : www.spit.ac.in, Email : principal@spit.ac.in

**APPLICATION FORM FOR ADMISSION TO MASTER OF COMPUTER
ENGINEERING COURSE**

PLEASE READ THE INSTRUCTION CAREFULLY BEFORE FILLING THIS FORM :

INFORMATION OF CANDIDATE

1. Full Name in Capital Letters : _____
2. Date of Birth : _____
3. Full Name of Father/
Guardian : _____
4. Guardian's relation with
applicant : _____
5. Permanent Address : _____

Telephone No. with STD : _____
code
Mobile No. : _____
Email ID : _____
6. Present Address : _____
(for Communication) _____

Telephone No. with STD : _____
code
Mobile No. : _____
Email ID : _____

7. Do you belong to Reserved Category (SC/ST/DT/NT). : Yes/No
If yes, specify category and name of caste _____
8. Score in the GATE examination : _____
9. Year of qualifying GATE examination : _____
10. Name of Qualifying Examination : _____
11. Have you passed Final Examination in first attempt : _____
12. Name of Institution and University from which degree is obtained : _____
13. Month and Year of passing Degree Examination : _____
14. Elective subjects in final year : _____
15. Marks obtained in Degree Examination :

Semester	Marks Obtained	Grand Total	Overall % and class obtained
Prefinal Semester/Year			
Final Semester/Year			

16. Details of Professional Experience :

Sr. No.	Name of the Industry/ Organisation /Institution	Period of Working	
		From	To
1.			
2.			
3.			
4.			
5.			

17. Address of Present Employer : _____

Telephone No. with STD Code : _____

18. Copies of the following certificates should be attached strictly in order given below.
(Tick ✓ against the certificates attached)

- | | | | |
|-------|---|---|--------------------------|
| (i) | Degree Passing Certificate | : | <input type="checkbox"/> |
| (ii) | Statement of marks at Degree exam. (of all years/semesters) | : | <input type="checkbox"/> |
| (iii) | GATE score card (if applicable) | : | <input type="checkbox"/> |
| (iv) | Certificates showing experience claimed (only in case of Sponsored candidate) | : | <input type="checkbox"/> |
| (v) | Certificate or any proof of Indian Nationality | : | <input type="checkbox"/> |
| (vi) | Institution Leaving Certificate (After qualifying examination) | : | <input type="checkbox"/> |
| (vii) | Caste Certificate for SC/ST/DT/NT (From competent authority) | : | <input type="checkbox"/> |

DECLARATION BY CANDIDATE

I _____ (Name) hereby declare that :

- i. I have read all the Instructions before filling in this form of application for admission to M.E. course during the current year.
- ii. The information given by me in my application is true to the best of my knowledge and belief.
- iii. I have not been debarred from appearing at any examination held by Government, constituted or statutory examination authority in India.
- iv. I understand that no other document, other than those attached to the application form will be entertained for the purpose of admission.
- v. I hereby agree to confirm to any rules, acts and laws enacted by Government and I hereby undertake that so long as I am a student of the college, I will do nothing either inside or outside the college which may result in disciplinary action against me.
- vi. I fully understand that the Principal of the College where I may be admitted will have full liberty to expel/rusticate me from the college for any infringement of the rules of conduct and discipline prescribed by the College/University.

Place :

Date :

Signature of the Candidate

FOR OFFICE USE ONLY :

Application Accepted/Rejected

Reason(s) for Rejection

- 1.
- 2.

Scrutinized by

Checked By

NAME :

NAME :

SIGNATURE:

SIGNATURE:

DATE :

Signature of
Head of Dept/Incharge

INSTRUCTIONS TO CANDIDATES

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A] GENERAL:-

1. Please read the complete application form carefully before filling it up.
2. Fill in the application form legibly and return it to the Principal. The envelope should be super scribed "Application for admission to M.E. (Full Time).
3. In the event of admission being offered, the candidate will have to produce provisional eligibility certificate from the University of Mumbai before admission is confirmed.
4. Candidates from other Universities, who join the institute on the basis of the provisional statement of eligibility from the University of Mumbai, must produce the necessary certificates required by the University for confirmation of eligibility within one month from the date of their admission. Failure to do so may lead to possible cancellation of admission.
5. The application must be accompanied by necessary certified true copies/Xerox copies of certificates as mentioned at Sr.No.18 in the application form. Do not attach originals of certificates.
6. Non-GATE and sponsored candidates have to appear for written test and interview at Mumbai at their own cost. GATE qualified candidates will have to report for admission at their own cost.
7. Eligibility:
 - a) Candidates for being eligible for admission to the Master of Engineering (Computer Engineering) must have obtained degree in Computer Engineering or Information Technology and any other degree as per the criteria of University of Mumbai.
 - b) The candidate should have passed the qualifying examination.
8. Candidates claiming to belong to backward class will be required to produce a certificate to that effect from appropriate authority. Candidates belonging to categories OBC, NT2 and NT3 will be required to produce a current certificate that his/her parents do not belong to creamy layer as per relevant orders of the Government.
9. Candidates of SC/ST/VJ/NT/OBC/SBC category belonging to the State of Maharashtra only will be eligible for admission.
10. Reserved seats for BC candidates will be offered to the candidates in the respective category in the first round strictly on the basis of merit decided as specified in these rules elsewhere.

B| FULL TIME COURSE:-

I| Admission of Non-sponsored category candidates to Full Time Post Graduate Degree Course in Engineering.

1. Admissions will be effected according to Merit-list prepared on the basis of valid and qualifying GATE score in the respective branch only.
2. When enough GATE qualified candidates in the respective branch are not available, the vacant seats will be offered to the non-GATE candidates, as per merit, based on total marks secured out of 100 as indicated below :

(i) Entrance Test	Maximum 70 marks
(ii) Interview / viva-voce	Maximum 30 marks

Total 100 marks

3. The syllabus for the entrance test shall be notified on the notice board of the college and college website.
4. Post graduate scholarship as per AICTE norms from Govt. of India would be available to those selected candidates of Full Time Course who are qualified in the GATE subject to the fulfillment of the following terms and conditions laid down by AICTE. However a GATE qualified candidate does not automatically become eligible to receive a scholarship. Scholarship to a GATE qualified student will depend on the receipt of grant from AICTE and availability of the funds in an institution. Scholarships are generally limited to 5 candidates in open category and 2 candidates in reserved category (only SC/ST) based on the inter-se merit of GATE qualified candidates.
 - a) It will be obligatory for every post-graduate student to undertake 8 to 10 hours (per week) of work related to teaching and research activities as assigned to him/her by the Institute. This could include tutorials, laboratories, assistance in research and development activities undertaken by faculty members, maintenance and operation of computers and other central facilities, assistance in library etc.
 - b) The student must pass in all the subjects during the first semester, second and third semester examinations to become eligible for continuance of scholarship at the revised rate as per AICTE norms during the second, third and fourth semester respectively. If a student fails in one or more subjects in a semester and still allowed to continue in the next semester in accordance with the rules of Mumbai University making provision for clearance of the subjects at a latter stage, scholarship shall be paid at a reduced rate as per AICTE norms for rest of the duration of the programme. The scholarships may be discontinued at any time for any kind of misconduct by the student receiving the same as judged by a Disciplinary Committee of the Institution.
 - c) A student shall be required to give an undertaking to the effect that he/she would not leave the course midway or appear in any

Competitive Examination in order to be eligible to receive this scholarship.

- d) The scholarship shall be paid for a maximum period of 24 months only.
- e) The students shall be entitled for leave for a maximum period of 30 days per year in addition to general holidays but is not entitled to vacation i.e., summer, winter, pooja etc.
- f) The AICTE may impose any other conditions as deemed necessary from time to time.

II] Admission of sponsored and non sponsored category candidates to Full-time Post-Graduate degree course in Engineering.

1. A letter from the employer must be furnished stating that the candidate is being sponsored to seek admission to the post graduate degree program. The employer should also indicate that the candidate would not be asked to discontinue the course midway till the completion of the course. The candidate will be fully under the administrative control of the institute for the period of the course, and will be paid full salary by the employer for the duration of the course.
2. Only those candidates who at the time of admission are employed in an Organization fulfilling conditions 1 and 2 above will be eligible for claiming seats against sponsored category.
3. Candidates will be considered for admission on merit, based on total marks secured out of 100 as indicated below:-

(i) Entrance Test	Maximum 70 marks
(ii) Interview/Viva-Voce	<u>Maximum 30 marks</u>
	Total 100 marks
4. If the total performance of the candidates is comparable, then the preference shall be given for admission to the candidate who are GATE qualified and those who are serving in Engineering College, Polytechnic and Industry, in that order.
5. Sponsored candidates will not be eligible for any stipend/scholarship even if they are qualified in GATE.
6. No reservation is provided in the sponsored category. However, preference will be given to the candidate of reserved category in the case of equal merit.
7. The syllabus for the entrance test will be notified on the notice board of the college and college website.

Note : No personal communication will be sent to candidates in respect of M.E. admission. The candidates must carry necessary original certificates / GATE score card referred at Sr. No. 18 in the application form when they report for written test/interview.

C] MISCELLANEOUS:-

1. Cancellation of Admission and Refund of Fees.

The rules for cancellation of admission and refund of fees shall be same as those applicable to undergraduate courses.

2. Conduct and Discipline

Students while studying, if found indulging in anti-national activity contrary to the provision of acts and laws enforced by Government, any activity contrary to rules of discipline will be liable to be expelled from the college without any notice by the Principal of the college.

Candidates applying for admission against the seats reserved for backward classes mentioned in these Rules should note that only those candidates who actually belong to the castes and communities will be eligible for concession.

If any of the statement made in application form or any information supplied by the candidate in connection with his/her admission is later on, at any time, found to be false or incorrect, his/her admission will be cancelled, fees forfeited and he/she may be expelled from the college by the Principal and prosecuted, if deemed necessary. An appeal against the order of expulsion, however, may be referred to the Director of Technical Education whose decision in such cases will be final.

All GATE qualified candidates admitted to post graduate courses in Engineering and are eligible for scholarship are required to give undertaking in the format given on page no. 10.

UNDERTAKING

I, Shri./Smt./Kum. _____ is admitted to the M.E. (Computer Engineering) Course in Sardar Patel Institute of Technology on _____ hereby opt for the scholarship as per AICTE norms.

I undertake to fulfill the following terms and conditions governing the grant of Scholarship as per AICTE norms. Scholarship to a GATE qualified student will depend on the receipt of grant from AICTE and availability of the funds in the institution.

- (A) I will take 8 to 10 hours per week of work relating to teaching and research activities as assigned to me by the Institute. This could include tutorial/laboratory class, development and maintenance of laboratories, assistance in research and development activities undertaken by faculty members.
- (B) I understand that I must pass all the subjects during the first semester and second semester examinations to become eligible for continuation of scholarship at the enhanced rate as per AICTE norms during the second, third and fourth semesters respectively. However, in case of failure at any examination, the scholarships will be paid at a reduced rate as per AICTE norms.
- (C) I will not leave the course mid-way or appear in any competitive examination etc., not related to Engineering and Technology, in order to be eligible to receive this scholarship.
- (D) During the course of studies, I will not receive any emoluments, salary, stipend etc., from any other source.

Signature of the Student

SIGNED IN THE PRESENCE OF

1. _____

2. _____

SIGNATURE OF HEAD OF DEPARTMENT

SIGNATURE OF PRINCIPAL